

**CULVER CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
ADOPTED MINUTES**

<b>Meeting:</b>	<b><u>Regular Meeting</u></b>	<b>Date:</b>	<b><u>April 23, 2013</u></b>
<b>Place:</b>	<b><u>City Hall (Mike Balkman Chambers) 9770 Culver Boulevard Culver City 90232</u></b>	<b>Time:</b>	<b><u>6:00 p.m. – Public Meeting 6:01 p.m. – Closed Session 7:00 p.m. – Public Meeting</u></b>

**Board Members Present**

**Katherine Paspalis, Esq., President**  
**Patricia G. Siever, Professor, Vice President**  
**Nancy Goldberg, Clerk**  
**Laura Chardiet, Member**  
**Karlo Silbiger, Member**

**Staff Members Present**

**David LaRose, Superintendent**  
**Eileen Carroll**  
**Leslie Lockhart**  
**Mike Reynolds**

**Call to Order**

Board President Ms. Paspalis called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:00 p.m. with all Board members in attendance. Kimberly Woodruff led the Pledge of Allegiance.

**Report from Closed Session**

Ms. Paspalis reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that the Board took action to terminate the services of three (3) certificated employees effective at the end of the 2012/2013 school year. The vote was 5 – Ayes and 0 – Nays.

**8. Adoption of Agenda**

Ms. Paspalis suggested moving items 9.6 and 9.7 to follow item 10.3; and 14.3c to be heard at the same time as item 12.1. It was moved by Ms. Siever and seconded by Ms. Chardiet to adopt the April 23, 2013 agenda as amended. The motion was unanimously approved.

**9. Consent Agenda**

Ms. Paspalis called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Ms. Siever requested that item 9.2 be withdrawn. George Laase requested that item 9.4 be withdrawn. It was moved by Ms. Siever and seconded by Ms. Chardiet to approve Consent Agenda Items 9.1, 9.3, 9.5 and 9.8 – 9.13 as presented. The motion was unanimously approved.

- 9.1 Minutes of Regular Meeting – March 12, 2013; and Minutes of Special Meeting of March 19, 2013
- 9.3 Acceptance of Gifts – Donations
- 9.5 Classified Personnel Reports No. 13
- 9.8 Williams/Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Uniform Complaints
- 9.9 Rachel Snyder, CCHS Teacher, to Attend the College Board Readings in Kansas City, Missouri, June 1-9, 2013
- 9.10 Kelley Wilcox, CCMS Teacher, to Lead a Middle School Student Trip to Costa Rica, March 25-31, 2014
- 9.11 CCHS Girls' Volleyball Team to Attend the Tournament of Champions in Phoenix, Arizona, October 17-19, 2013
- 9.12 Disposal of Surplus Equipment
- 9.13 Enrollment Report

**9.2 Approval is Recommended for Purchase Orders and Warrants**

Ms. Siever withdrew this item to tell Mr. Reynolds that his work has been excellent and thanked him for providing the information regarding consultants that she previously requested. She commented that purchase order 60366 was the lowest amount that she has ever seen for special education. Ms. Siever asked about purchase order 60379 for Pitney Bowes. Mr. Reynolds confirmed that it was for postage for the entire District. She asked

about a purchase order for \$3,000 for pizza for the Office of Child Development and wanted to know if that was the correct amount. Mr. Reynolds confirmed. She also wanted to know who Committee for Children was on page 9 but said that Mr. Reynolds could provide the information later.

#### **9.4 Approval is Recommended for Purchase Orders and Warrants**

Mr. Laase withdrew this item to inform the Board that he emailed Ms. Carroll and got clarification on her last day working with the District. He wanted to make sure that the Board was aware that the last day of Ms. Carroll's employment was incorrect before they voted on it. Ms. Paspalis stated that they were aware and they were amending her last day to state June 30, 2013. It was moved by Ms. Goldberg and seconded by Ms. Chardiet that the Board approve 9.2 as presented and 9.4 as amended. The motion was unanimously approved.

### **10. Awards, Recognitions and Presentations**

#### **10.1 American Citizenship Awards**

Mr. LaRose and the Assistant Superintendents read the names and accomplishments of each school's recipients of the American Citizenship Award for the month of April. The recipients were Sofia Stuart from El Marino School; Trenton Miller from El Rincon Elementary; Angelo Ramirez from La Ballona School; Xochitl Madison from Linwood E. Howe School; Nicholas Conroy from Farragut School; Yuri Tateda from Culver City Middle School; James Wheeler from Culver Park High School; and Kourtney Brodnax from Culver City High School. Board members presented each recipient with a pin and certificate; and thanked the students and their families for attending the meeting

#### **10.2 Spotlight on Education – El Marino Language School**

Ms. Pumilia, Principal at El Marino, provided information on the rising test scores at the school and showcased a performance by kindergarten students that are in the Japanese Immersion program. She spoke about how the school is deepening their current practices in certain areas, one of which is school safety and enhancing security. Ms. Pumilia also spoke about student engagement strategies and common core state standards. There is also an emphasis on positive school climate with monthly meetings that include staff and parents. Ms. Pumilia reported the next steps moving into the common core standards and responded to questions from the Board. Ms. Siever thanked Ms. Pumilia and stated that she is one of the most dedicated and brilliant people in the District. Ms. Siever stated she is very proud of what Ms. Pumilia has done with the school and the students. Mr. LaRose stated that he wanted to thank everyone that has been a part of the K-23 discussions regarding the Immersion Program and what the next steps are for the program. He explained that part of those discussions have been thinking about what the District currently offers and where do we want the Immersion Program to go. Also discussed was the future need for additional staffing and curriculum.

#### **10.3 CCUSD Language Immersion**

Mina Shiratori provided the Board with an update on K-12 Dual Language Program in the District. She spoke about the current program structures at each site and identified the three year goals in the program with any possibly implications. In regards to the Japanese Program, she noted that in 2012-2013 it was discovered that students are staying in the program and it is growing. Ms. Shiratori spoke about the expansion to the Middle School and the need for support with special education students in the Dual Language Program. Ms. Siever thanked Ms. Shiratori and stated she remembers three years ago when the discussion began about expansion of the program. She asked if the program was open to all students and stated that it sounds like more funding will eventually be needed. Ms. Goldberg asked if the projections included teacher staffing, and commended Ms. Shiratori on her presentation. Mr. Silbiger stated that he appreciates the way they are thinking systematically on how to make the program progress. He spoke about his memories of the program and how it seemed to breakdown at the Middle School. He would like to see, as a long-term goal, that there be more than two courses in the Middle School in the target language. Mr. Silbiger stated that he was a little disappointed on the Japanese Immersion Program because every year that is spent trying to figure out the logistics on expanding the program a student is missing out. He does understand that there are issues in expanding such as staffing and textbooks, and he is not quite sure how to tackle those issues. Ms. Paspalis agrees with much of Mr. Silbiger expressed. She understands that with fewer students matriculating up in the Japanese Immersion Program it brings its own challenges. She is not quite sure how to deal with those challenges either. She stated she was open to possibly having another Immersion Strategic Planning Committee meeting to discuss these issues. Dylan Farris, Principal

at Culver City High School, briefly spoke about what would need to be done at the High School to expand the Dual Language Program. He also noted that in High School “the game changes.” The students get a lot more competitive with their classes and look towards graduating and the portfolios. There are a lot more choices in classes and he simply does not get a lot of inquiries regarding the Dual Language Program. He thinks that there should be a systematic way of implementing the program without losing what is currently being offered.

**9.6 Approval is Recommended for the Proclamation in Recognition of Teacher Appreciation Week (May 6-10, 2013)**

Ms. Chardiet read the Proclamation out loud to recognize teachers in the District.

**9.7 Approval is Recommended for the Proclamation in Recognition of Classified Employee Appreciation Week (May 20-24, 2013)**

Mr. Silbiger read the Proclamation out loud to recognize classified employees in the District.

It was moved by Ms. Siever and seconded by Ms. Chardiet that the Board approve items 9.6 and 9.7 as presented. The motion was unanimously approved.

**11. Public Recognition**

**11.3 Student Representatives' Reports**

**Culver City High School Student Representative/Student Board Member**

Lena Kettering, Student Board Member, reported on activities at Culver City High School, including the Seniors making their decisions on their college choices. Miss Kettering stated that Springfest raised a lot of money but did not have the exact amount, and spoke about some of the activities that took place. She reported that next week was the beginning of STAR testing.

**Culver Park Student Representative**

Eric Ibarra, Culver Park High School Student Representative, reported on activities at Culver Park High School, including yearbook pictures will be taken tomorrow; seniors working really hard as the year draws to a close; and Tie-Dye Day at the school.

**Middle School Student Representative**

Angel Moret, Culver City Middle School Student Representative, began with an apology to the Board for missing the past three meetings. She had a big discussion with representatives at the school and it was decided that she could remain the Middle School Representative. Miss Moret then reported on activities at Culver City Middle School that took place over the last three months including the Valentines Dance which made \$164 in profit; the Pennies for Patients fundraiser which raised \$939.29. The top three classes that raised the most were Ms. Donna Morris, Ms. James, and Mr. Garcia's. The fifth grade orientation took place on March and ASB did a skit. There were different giveaways and there were performances by the cheerleaders and the band. Spring Fling took place on March 18<sup>th</sup>-22<sup>nd</sup> and there were many fun activities such as the Blindfold Baby Food Eating contest; the Dizzy Dummy, and Rainbow Dodgeball. The American Idol Tryouts are coming soon, and the Variety Show tryouts are this week. Upcoming events also include the Knott's Berry Farm and Magic Mountain trips; and Spirit Week will be May 6-10, 2013.

Miss Kettering added to her previous report that the AVPA dance performance will be Thursday-Sunday at 7:00 p.m.

**13. Recess**

The Board agreed to move the recess up on the agenda. The Board recessed at 9:00 p.m. and reconvened at 9:10 p.m.

**11.1 Superintendent's Report**

Mr. LaRose took time to thank David Mielke and Debbie Hamme for the collaborative partnership during negotiations. He thanked the Board for their giving up of their personal time to attend the NSBA Conference, and as it was Administrative Assistants Day he thanked and commended Rebecca Williams for all of her hard work.

**11.2 Assistant Superintendents' Reports**

Ms. Carroll reported on her attendance at Farragut Art Works and the PTA Honorary Service Awards. The both were great events. She extended congratulations to Linwood Howe Elementary for receiving the Title I Academic Achievement Award from the State.

Ms. Lockhart reported on how the Human Resources Department will be celebrating and thanking staff during Employee Appreciation week, and does not think that a week is enough to honor these hardworking employees. She shared her experience working in LAUSD where she stated you ended up feeling like a number, and spoke about how hard all of the District employees work.

Mr. Reynolds spoke about items that will be coming up as Action Items and told the Board that he would like to keep them informed as projects are moving forward. He stated that the capital projects are very much underway and the two portables by Culver Park are now DSA approved.

**11.4 Members of the Audience**

Members of the audience spoke about:

- Davie Mielke thanked Mr. LaRose for his kind words. It is great to have a Superintendent that wants to change the way we do business. Mr. Mielke provided a bargaining update where he reported that we did not make the retirement number. He stated that next year the retirement incentive needs to be a little better to make the veteran teachers want to retire. He has heard through the grapevine that the District Office is adding a person for a Teacher on Special Assignment position. Mr. LaRose stated that all needs throughout the District are being looked at.
- Rania Daily who is with the Advocates for Clean Air at El Marino provided an update on the group's activities. She stated that they are working with USC and Cal State, and shared results of her air quality tests at El Marino and how the air is impacted by the freeway. Christina Dronen spoke about how the parents are participating at the school such as cleaning the classrooms regularly, and the launching of a "No Idling" campaign where they are looking at the time that parents idle in front of the school during pick up/drop off.

**11.5 Members of the Board**

Board Members spoke about:

- Ms. Siever stated that she will be attending the Culver Park Open House tomorrow night. She stated that the NSBA Conference was excellent and was highly attended. The keynote Speakers were great. She really enjoyed the conference. Ms. Siever asked if there could be a pamphlet with acronyms for the public provided at the meetings. She congratulated Linwood Howe Elementary for the accolades received from the State in being a recipient of the Title I Achievement Award. Ms. Siever stated that it would be good to have an update on the Board goals and objectives for this year. She would like to see the progress. She was sorry that she was unable to attend the PTA Honorary Service Awards.
- Ms. Chardiet thanked her colleagues and staff for being good sports in their participation, and allowing her to give them direction in making the skits for the PTA Honorary Service Awards.
- Ms. Goldberg stated that the air quality at El Marino is important. She walks with the students and it makes a difference. Ms. Goldberg reported that she was speaking to a parent from Linwood Howe and they are having a Walk-A-Thon on May 3<sup>rd</sup>.
- Mr. Silbiger stated that the PTA event was fantastic and there were wonderful honorees. He wanted to especially commend the Environmental Sustainability Committee, and he extended congratulations to the new Mayor, Mr. Cooper and Vice Mayor Meghan Sahli-Wells. He stated that there was a good turnout at City Hall last night for their meeting. Mr. Silbiger also asked for a music program update.
- Ms. Paspalis reported on her attendance at the Culver City Redevelopment meeting; the Linwood Howe Royal Three event; the Mayor's Luncheon; and the Groundbreaking at the High School. She stated that El Rincon received a paint job and it came out beautiful. Congratulations were extended to Ms. Chardiet on the success of the PTA performance. Ms. Paspalis stated that she attended the NSBA Conference and felt that the workshop on bonds will be useful.

**12. Information Items****12.1 Citizens' Oversight Committee Report on the Annual Parcel Tax Audit**

Crystal Alexander introduced other member of the committee who were Michael Arena, Tom Cho and Lloyd Dixon. She stated that there currently was one vacancy. Ms. Alexander provided the Board with the committee's comments after their reviewing of the Independent Auditor's Report.

**14. Action Items****14.3c Re-Appointment is Recommended for Crystal Alexander, Tom Cho, Lloyd Dixon and Michael Arena to Serve Another Two-Year Term on the Citizens' Oversight Committee**

Mr. Silbiger recommended back-dating to the end of June 2014 because the Board did not realize that their term expired last year. The Board discussed if the term should start now, or if the term should be considered commenced from last year. They will let the members know when the term begins, but the re-appointment will be approved. It was moved by Ms. Goldberg and seconded by Ms. Chardiet that the Board Re-Appoint Crystal Alexander, Tom Cho, Lloyd Dixon, and Michael Arena to serve another two-year term on the Citizens' Oversight Committee with confirmation of the official term date to be confirmed with the members at a later date.

**12.2 Object Code 5800 Year to Date Expenditures Report**

Mr. Reynolds presented the report to the Board which provided year to date information regarding the current year budget and expenditures for each of the individual account codes contained in the overall 5800 series. Being that the report was pretty self-explanatory there was no additional report or questions from the Board.

**14. Action Items – (cont.)****14.1 Superintendent's Items****14.1a Approval is Recommended for Resolution #14-2012/2013 Candidate Statements Resolution**

It was moved by Ms. Goldberg and seconded by Ms. Chardiet that the Board approve Resolution #14-2012/2013 Candidate Statements Resolution as presented. The motion was unanimously approved.

**14.1b Approval is Recommended for Resolution #16-2012/2013 In Support of Retaining Adult Education in K-12**

It was moved by Ms. Chardiet and seconded by Ms. Siever that the Board approve Resolution #16-2012/2013 In Support of Retaining Adult Education in K-12 as presented. The motion was unanimously approved.

**14.2 Education Services Items****14.2a Approval is Recommended for the Stipulated Expulsion of Pupil Personnel Services Case #03-12-13**

It was moved by Ms. Siever and seconded by Ms. Goldberg that the Board approve the Stipulated Expulsion of Pupil Personnel Services Case #03-12-13 as presented. The motion was unanimously approved.

**14.3 Business Services Items**

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**14.3a Approval is Recommended for the Addendum in the amount of \$20,000.00 to Existing Agreement between Culver City Unified School District and Corinne Loskot Consulting, Inc.**

It was moved by Ms. Siever and seconded by Ms. Chardiet that the Board approve the Addendum in the amount of \$20,000.00 to Existing Agreement between Culver City Unified School District and Corinne Loskot Consulting, Inc. as presented. The motion was unanimously approved.

**14.3b Approval is Recommended for the Agreement between Culver City Unified School District and Caryl Miller**

It was moved by Ms. Siever and seconded by Ms. Goldberg that the Board approve the Agreement between Culver City Unified School District and Caryl Miller as presented. The motion was unanimously approved.

**14.4 Personnel Items**

**14.4a Approval and Adoption of Indefinite Action for Management, Confidential and Other Unrepresented Employees for 2013/2014**

It was moved by Ms. Goldberg and seconded by Mr. Silbiger that the Board Adopt the Indefinite Action for Management, Confidential and Other Unrepresented Employees for 2013/2014 as presented. The motion was unanimously approved.

**14.4b Approval is Recommended for Resolution #15-2012/2013 (HR), Regarding Layoff/Reduction of Classified Vacant Position**

It was moved by Ms. Siever and seconded by Ms. Goldberg that the Board approve Resolution #15-2012/2013 (HR), Regarding Layoff/Reduction of Classified Vacant Position as presented. The motion was unanimously approved.

**15. Board Business - None**

**Adjournment**

There being no further business, it was moved by Ms. Siever, seconded by Ms. Goldberg and unanimously approved to adjourn the meeting. Board President Ms. Paspalis adjourned the meeting at 9:55 p.m. in memory of the victims of the Boston Marathon bombings.

Approved: \_\_\_\_\_  
Board President

\_\_\_\_\_  
Superintendent

On: \_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary